

# Flathead Conservation District Education Grant Program

## Fiscal Year 2017/2018

### Purpose

The purpose of the Flathead Conservation District's (FCD) Education Grant Program is to help educators in Flathead County purchase equipment and/or supplies to support conservation education activities that focus on soil, water, forestry and/or fisheries.

### Eligibility

The FCD Education Grant Program is open to traditional and non-traditional educators of K-12 students in Flathead County who want to impart conservation values to their students.

### Funding Requests & Priorities

Requests can be made for any amount, but funding is limited. Funding decisions will be made by the FCD Board of Supervisors. Priority will be given to applications that seek to purchase equipment or supplies for activities related to the conservation of soil, water, forestry and/or fisheries. Large requests (over \$1,000.00) that share costs with partner groups will be given priority over large requests that do not have financial partners. Schools or organization that have not received an FCD education grant before will be given priority over those that have previously received funding.

### Application Submission Requirements

Completed applications will be accepted from **March 1- June 10, 2017**. Incomplete or illegible applications will not be considered.

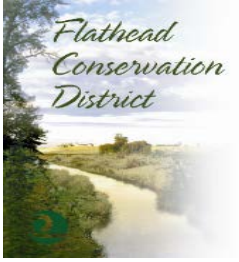
Applicants are **required** to present their request at an FCD board meeting. Meetings are held the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month at 7:00 P.M. Call the FCD office at least one week prior to a meeting to be placed on an agenda. Applicants that do not attend a meeting will not be considered.

Applicants will be contacted regarding the Board's decision by **September 1, 2017**.

### Reimbursement & Reporting

To receive reimbursement, the final report must be received by FCD by **June 1, 2018**. The final report form and instructions can be found on page 5 and on the FCD website. Please attach: 1) copies of receipts and/or invoices for all approved expenses, and 2) documentation showing how FCD was credited (e.g., news article, announcement, newsletter, or website post).

The reimbursement will be made payable to the **school or organization** listed on the application. Goods or services procured prior to the grant approval date or over the approved amount are not reimbursable.



Flathead Conservation District  
133 Interstate Lane, Kalispell, MT 59901  
Phone: 406-752-4220 Fax: 406-752-4077  
[www.flatheadcd.org](http://www.flatheadcd.org)

## EDUCATION GRANT PROGRAM APPLICATION

School or Organization Name & Mailing Address \_\_\_\_\_

School or Organization Phone Number \_\_\_\_\_

Applicant Name \_\_\_\_\_

Applicant Position \_\_\_\_\_

Applicant Phone Number \_\_\_\_\_

Applicant Email Address \_\_\_\_\_

Grant Amount Requested \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Representative Name (i.e. Principal, Executive Director, Board Chair) \_\_\_\_\_

Representative Signature \_\_\_\_\_ Date \_\_\_\_\_

**Note:** If the Education Grant is approved, payment will be made payable to the **school or organization**, not the applicant or representative.

**Project Name** \_\_\_\_\_

**Description**

\_\_\_\_\_  
**How does the project educate students about the conservation of soil, water, forestry or fisheries?**

\_\_\_\_\_  
**Number of students involved** \_\_\_\_\_

**Grade level(s)** \_\_\_\_\_

**List project partners (if any) and their roles.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Has your school/organization previously received an FCD Education Grant? Please list the year and amount received.**

\_\_\_\_\_

**Project Budget**

<i>Item</i>	<i>Vendor</i>	<i>Qty.</i>	<i>Unit Cost</i>	<i>Total</i>	<i>Shipping</i>	<i>Total</i>
<b>TOTAL</b>						