



# FLATHEAD

CONSERVATION DISTRICT

## JOB ANNOUNCEMENT

### AIS Education Specialist

Application Deadline: April 17, 2024, 4:00 PM (MDT)

Duty Location: Kalispell, MT

Training Date: April 28-29, 2024

Anticipated Start Date: May 24, 2024

#### Overview:

The Flathead Conservation District (FCD, [www.flatheadcd.org](http://www.flatheadcd.org)) seeks two Aquatic Invasive Species (AIS) Education Specialists to interact with boaters prior to launch on Flathead Lake. The AIS Education Specialists will work during weekends and periods of high boat activity to gather critical information about boater origin and watercraft use, verify and/or conduct inspections, and provide information and resources to prevent the introduction and spread of aquatic invasive species in Flathead Lake. This is a temporary, seasonal position and requires a reliable vehicle for local travel.

The successful applicant is comfortable interacting with the public in a consistent and professional manner, and familiar with invasive species and associated threats. They are enthusiastic, organized, and detail oriented. They are able to understand and follow established protocols.

#### Duties:

- Boater Information Gathering and Reporting
- Public Relations and Education
- Watercraft Inspection and AIS Detection
- Communicating with FCD Board and AIS Area Supervisor on all job duties
- Performs other duties as assigned by the AIS Area Supervisor or FCD Board of Supervisors

#### Required Knowledge, Skills, and Abilities:

Minimum qualifications include familiarity with invasive species and associated threats; Ability to understand and follow established protocols; Experience with basic data collection, entry, and reporting; Excellent time management skills and attention to detail; Must be able to have consistent, professional interactions with the public; Driver's license and reliable vehicle for transportation.

#### Salary and Benefits:

Salary is \$20.00 per hour, with compensation at time-and-a-half for work on holidays.

Reimbursement for mileage using the current standard mileage rate for Montana.

Reimbursement for lodging, per diem and other costs associated with travel for required





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training. Employees may elect to participate in the Montana Public Employees Retirement System; an optional 457 plan is available.

### **To Apply:**

Applications must be received at the Flathead Conservation District office by April 17, 2024, 4:00 PM (MDT). Please send via mail or email: a thoughtful cover letter, your resume, and contact information for three references to:

Flathead Conservation District  
133 Interstate Lane • Kalispell, MT 59901  
[flatheadcd@macdnet.org](mailto:flatheadcd@macdnet.org)

A background check may be conducted. The Flathead Conservation District is an equal opportunity employer and a drug-free workplace.

