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## **CALL TO ORDER & ATTENDANCE**

Chair Pete Woll called the 1/23/2023 Business meeting to order at 7:00 P.M. in the conference room.

**Board members present:** Pete Woll, Chair; Scott Rumsey, Supervisor, Roger Marsonette, Supervisor; Gordon Ash, Supervisor; Angela Jacobs, Supervisor; being a quorum of the Board.

**Board members absent:** John Ellis, Vice-Chair; Donna Pridmore, Secretary/Treasurer. Absences are excused.

Also, in attendance were Bill Yankee, Associate Supervisor; Samantha Tappenbeck, Ginger Kauffman, Jessie Walthers, FCD Staff; Laura Katzman, Flathead Land Trust; John Phelps; Randy Hohf, Flathead Watershed Through the Seasons; Sean Johnson, NRCS; Bill Meyers, Bayside Park & Marine Center LLC.

## **CONSENT AGENDA**

### **Consent Agenda Item 1: Signature Authority**

- Authorization for Samantha Tappenbeck to sign on behalf of Supervisors attending the meeting virtually.

### **Consent Agenda Item 2: Financial**

Check Detail dated 1/10/2023:

1. Fisher's Technology \$435.58

Check Detail dated 1/18/2023:

1. Byte Savvy \$130.00
2. Charter Communications \$162.95
3. Flathead Beacon \$528.00
4. Mountain Trader \$74.40

### **Consent Agenda Item 3: Correspondence**

None submitted.

Scott Rumsey motioned "to approve the consent agenda." Roger Marsonette seconded. Motion carried unanimously.

## **PUBLIC COMMENT**

No one was present to comment on items not listed on the agenda.

### **310's**

**Beatty**, FL-2022-064, Flathead River, riprap/correct 12/12/2022 motion: Pete Woll explained this is a motion correction.

Scott Rumsey motioned "on FL-2022-064 to correct the 12/12/2022 motion from 'Approve' to 'Approve with Modifications per the Team Member Report'." Roger Marsonette seconded. Motion carried unanimously.

### **NEW BUSINESS**

**Education Grant Requests:** Jessie Walthers explained two education grant requests have been submitted.

1. EG-2023-01 in the amount of \$1,266.67 for "Flathead Watershed Through the Seasons" for 5 teacher workshop tool kits. Jessie stated this grant request is half of what they needed, as they have received another grant from Applied Materials for an additional 5 kits. Randy Hohf explained there are currently 10 local teachers from all over the valley participating in the workshops at Flathead Lake Biological Station and provided examples of other tool kits and their uses.

Jessie reviewed the project description in the grant application. The Board discussed funding available, and the number of kits requested vs. additional needs for a complete set of kits.

Roger Marsonette motioned "to approve funding request up to \$3600 for the kits." Scott Rumsey seconded. Motion carried unanimously.

2. EG-2023-02 in the amount of \$672.60 for Bird Education Program field trip supplies, presentation, and bus funding. Jessie explained approximately 85 students would participate in the program and reviewed the project description in the grant application. Laura Katzman, Flathead Land Trust, explained they are partnering with Flathead Audubon, and they will be doing the program with 7<sup>th</sup> grade students from West Valley School.

Samantha Tappenbeck stated that funding through the Education Grant Program has typically been limited to purchase of materials and supplies, however in recent years we have received feedback from educators that transportation costs for field trips, rather than materials/supplies, is needed. Samantha also noted that the Board previously expressed willingness to consider funding requests for transportation costs in addition to materials/supplies.

Scott Rumsey motioned "to approve the request up to \$700." Roger Marsonette seconded. Motion carried unanimously.

**Fishers Service Agreement:** Samantha Tappenbeck explained the Fishers Service Agreement is for maintenance, repairs and supplies for the district copier. The annual agreement with Fisher's was automatically renewed with a new annual rate per the terms in the agreement, so there is no need to sign a new agreement. In 2023 the rate went up from 12.5% to 15%. The district

frequently pays overage fees (by the page) on a quarterly basis. Overages are variable, and the overage rate is the same as the per page charge in the base rate. Samantha stated she thought it is wise to keep the agreement as is rather than adjusting to a higher plan to accommodate overages, because otherwise we would be overpaying in those instances where we did not have an overage. Gordon Ash asked if Fisher's could adjust the cap to some extreme amount. Samantha replied that she did not know the answer to that, but she could contact Fishers about to inquire. No action is needed at this time.

**November 2022 End of Month Report:** Samantha Tappenbeck explained that initially the November 2022 report was completed and closed out, however an invoice from November was submitted in January. The End of Month Report now needs to be redone with updated information from that invoice and will be presented for approval at the February Business Meeting. No action is needed at this time.

**Furniture & Equipment Disposal Request:** Items listed on the Furniture & Equipment Disposal Request were discussed with the Board.

Roger Marsonette motioned "to approve the disposal of equipment listed on the disposal request." Gordon Ash seconded. Motion carried unanimously.

**Records Destruction Request:** Items listed in the records destruction request were discussed with the Board.

Gordon Ash motioned "to approve the records destruction document for 1/2004 -12/2005." Angela Jacobs seconded. Motion carried unanimously.

**Public Request for Agenda Item:** Pete Woll stated at the January 10<sup>th</sup> meeting Bill Meyers (member of the public) requested an item be placed on the January business meeting agenda for discussion. Pete explained that the discussion is regarding recusing board members when a project comes before the Board in which a supervisor may have a personal interest or conflict of interest. Pete noted that several Board members are currently out and wanted to table until the February business meeting when all Supervisors could be present for the discussion. Bill Meyers agreed. Pete requested Samantha Tappenbeck contact other districts across the state to find out how they handle such situations.

Pete Woll motioned "to table the public request for agenda item until the February 27<sup>th</sup> business meeting". Gordon Ash seconded. Motion carried unanimously.

**Travel Support Request:** Samantha Tappenbeck explained the Lewis & Clark CD is sending their Supervisor, Karl Christians to the NACD Annual Meeting to present on MACD Resolution 22-01: Streamline Floodplain Permits for Streambank Restoration. LCCD is requesting financial support from other CDs for travel expenses. LCCD provided a budget and estimated total travel cost at \$1867. Samantha noted that the budget includes funds for lodging, meals, airfare, etc. Supervisors discussed amounts, and what budget line/s funds could come from.

Gordon Ash motioned "to provide LCCD \$500 from the Watershed Other budget line." Scott Rumsey seconded. Motion carried unanimously.

**Haskill Basin Watershed Council (HBWC) Appointments:** Samantha Tappenbeck explained that the district sponsors HBWC, and houses their meeting records, agendas, minutes, etc. HBWC by-laws state that if terms expire prior to reappointment by the council, the district can reappoint members back on to the council. Three HBWC board members Bill Cubbage, Paul McKenzie, and John Phelps terms expired 12/31/2022.

Gordon Ash motioned “to reappoint Bill Cubbage, Paul McKenzie and John Phelps to the HBWC.” Scott Rumsey seconded. Motion carried unanimously.

## **REPORTS**

**Flathead CD Staff:** Attached.

**Natural Resources Conservation Service (NRCS):** Attached.

**DNRC Conservation Districts Bureau:** Attached.

**Flathead County Planning Board (FCPB):** Associate Supervisor, Bill Yankee attended the FCPB meeting, in place of Gordon Ash. Bill reported five items were on the agenda:

- 1) Request to convert and add to a storage shed for a single-family residence and move a septic tank. Action: positive recommendation with an amendment concerning the location of the septic tank.
- 2) A zone change request from AG-20 to SAG-10 to develop property on Majestic View Drive. Action: Negative recommendation.
- 3) A zone change request on Lake Hill Drive from R-1 Residential to SAG-5 to remove fence height requirement. Action: Negative recommendation.
- 4) A zone change request on Armstrong Drive from SAG-10 to SAG-5 – family transfer. Action: Positive recommendation.
- 5) A zone change request from SAF-5 to R-2.5 on property north of KM Ranch. Action: Tabled.

**Whitefish City Planning Board (WCPB):** No report.

**Haskill Basin Watershed Council (HBWC):** John Phelps, Chair of HBWC, explained that HBWC mission is to care for and protect Haskill Basin and Haskill Creek. John Phelps provided an update of current and past projects on Haskill Creek, and added that via a grant, River Design Group produced an assessment of the stream which identified areas needing repair. As a result, restoration projects were completed on several reaches of Haskill Creek, and the before-and-after photos of those projects were reviewed. He also explained upcoming priorities and that HBWC is initiating discussions with the City of Whitefish about water usage and historic/ongoing diversions from Haskill Creek.

**Flathead Basin Commission (FBC):** Scott Rumsey reported the first legislative hearing for Legislative Bill 83 to consolidate FBC and UC3 was held with no opposition. He added that Casey Lewis will be the new Executive Director as of February 13<sup>th</sup>.

**Flathead River Commission (FRC):** No report.

**MATTERS OF THE BOARD/STAFF**

**EPA Grant Support:** Samantha Tappenbeck explained she had been contacted by Dr. Rachel Malison, from the Flathead Lake Biological Station (FLBS). FLBS is working on an application to an EPA grant program which is specifically focused on toxin reductions in the Columbia River Basin. Dr. Malison will be submitting an application to develop a program in all of western Montana to reduce toxins specifically associated with pesticide/herbicide application and working with agricultural producers or residents to reduce those toxins. Dr. Malison is reaching out to potential partners if funded. She is not only connecting with the conservation district, but other agencies, watershed groups etc. to connect with landowners and producers. If funded, and a program is developed, the grant would be administered by the University of Montana, then she would sub-award with districts and other organizations/agencies to develop programs, educate, and implement best management practices. Samantha wondered if the Board would be interested and, in the future, would want to provide a letter of support for the application. No action is required at this time. Pete Woll indicated that any kind of partnership like this is something we would support, and asked Samantha to keep the board informed.

**Annual Workplan:** Samantha Tappenbeck explained that she and Donna Pridmore had worked on the annual workplan, which is updated annually and connects to district budgeting. Samantha asked supervisors to review and provide feedback to her and noted that an electronic version can be provided if needed. This will be on the February business meeting agenda.

The next 310-permit meeting is scheduled for Monday, February 13, 2023, 7:00 P.M. in person and via ZOOM.

Adjournment: Scott Rumsey motioned “to adjourn.” Roger Marsonette seconded. Motion carried unanimously. As there was no further business, the meeting was adjourned at 9:27 P.M.

Submitted By:

Ginger Kauffman  
Administrator

Reviewed By:

Samantha Tappenbeck  
Resource Conservationist

Minutes approved by FCD Board motion made on:

2/27/2023  
Date

Pete Woll  
Signature

Chair  
Title – Chair, etc.